



Forest Technician, Forest Management LEVEL 5

Basic Salary: \$2,478,125.00 to \$3,332,803.00 per annum

Job Purpose:

Under the general supervision of the Forester (Forest Management) the incumbent is responsible for the implementation of a variety of programmes and projects in the management and development of the forest within the forest region.

Key Outputs:

- Approved /agreed Work Plan in place
- Performance, statutory Reports;
- Friendly environment for internal/ external customers;
- Memorandum of Understanding/ co-management between the Agency and partners observed/ adhered to.
- Service to Private Tree growers provided;
- Register of Private Planters in place.
- Recreational sites establish and maintained;
- Sensitization/Public Education sessions implemented.

Key Responsibility Areas:

Supervisory Responsibilities

- Provides inputs for the operational plans, budget and the setting of priorities for the unit
- Design work plan ensuring that labourers/contractors are effectively utilised
- Supervises the work of casual labourers /contractors and ensures that duties are performed efficiently and effectively
- Prepares and submits to the Forester, progress reports in accordance with agreed work plan.

Technical/ Professional Responsibilities

- Participates in the establishment and maintenance of plantations on forest estates
- Facilitates the establishment / maintenance of roads and trails within the forest.
- Liaises with the enforcement personnel in the implementation of remedial activities for the protection of the forest.

- Processes private landowners for the Forest Private Planting Programme
- Provides technical guidance and support to the Private Tree Growers
- Establishes and maintains current register of Private Planters within the forest region
- Liaises with nursery personnel and the Private Forestry Manager in the provision of seedlings/ planting material to support Private Planting Programme
- Assists with monitoring the implementation of forestry programmes to ensure they are in accordance with co-management agreements and MOUs.
- Provides guidance to customers/clients in the use of forest resources to foster protection of the forest environment.
- Manages recreational sites and eco-tourism initiatives.
- Provide technical guidance in the establishment of the urban forestry programme and monitors the maintenance of urban forestry sites and arrangements of trees in other applications.
- Participates in the dissemination of technical information and documentation to client groups and stakeholders within the forest region.
- Participates in the implementation of public relations, Public Education activities within the forest region to sensitise and educate client group and stakeholders on forestry operations and programmes-
- Any other related duties that may be assigned from time to time.

Performance Standards:

- Clear directions and feedback given to direct reports.
- Sound technical advice provide to tree growers on a timely basis.
- Register of private Tree growers established and current.
- Recreational sites established and maintained in accordance with agreed standards.
- Correspondence, reports in keeping with standards of the Citizens Charter.
- Sound solutions to problems provided.
- Successful collaborative projects with relevant agencies.
- Revenue generation realised in accordance with the Forest plan.

Required Competencies:

The post-holder will be able to demonstrate:

- Ability to exercise sound judgement.
- Ability to prioritise amongst conflicting demands and make rational decisions based upon a sound understanding of the facts, in limited time.
- Good knowledge and understanding of corporate functions and their potential strategic contribution.
- Good knowledge of information technology and the scope it offers for supporting management and operations.
- Ability to manage limited resources in order to achieve challenging output targets.
- Sound personal and professional integrity
- Strong customer orientation skills
- Sood leadership skills
- Strong interpersonal and analytical skills
- Excellent oral and written communication skills

Minimum Required Education and Experience

- Associate Degree/Diploma in Forestry/Agriculture/Natural Sciences/Environmental Management or related area
- Certificate, Supervisory Management
- Minimum of 2 years' field experience

OR

Any other acceptable combination of academic qualification and related experience

Applications along with résumés should be submitted no later than **Friday, September 29, 2023 to:**

Senior Director,
Human Resource Management & Development
Forestry Department
173 Constant Spring Road
Kingston 8
Email: hrmd.fd@gmail.com

We thank all persons who express an interest; however, only short-listed applicants will be contacted.