



FOREST TECHNICIAN, CLIENT SERVICES (LEVEL 5)

Basic Salary: \$2,478,125.00 - \$3,332,803.00 per annum.

JOB PURPOSE:

Under the general supervision of the Forester (Client Services), the incumbent is responsible for the implementation of a variety of programs and projects in the management and development of the forest within the forest region.

KEY RESPONSIBILITY AREAS:

Management/Administrative

- Provides inputs for the operational plans, budget, and the setting of priorities for the Unit.
- Designs work plan ensuring that laborers/contractors are effectively utilized.
- Supervises the work of casual laborers/contractors and ensures that duties are performed efficiently and effectively.
- Prepares and submits to the Forester, progress reports in accordance with the agreed work plan.

Technical/ Professional Responsibilities

- Participates in the establishment of the Private Forestry Programme activities within the Region.
- Facilitates the establishment/maintenance of roads and trails within the forest.
- Liaises with the enforcement personnel in the implementation of remedial activities for the protection of the forest.
- Processes private landowners for the Forest Private Planting Programme.
- Provides technical guidance and support to the Private Tree Growers.
- Establishes and maintains a current register of Private Planters within the forest region.
- Liaises with nursery personnel and the Private Forestry Manager in the provision of seedlings/ planting material to support the Private Planting Programme.
- Assists with monitoring the implementation of forestry programs to ensure they are in accordance with co-management agreements and MOUs.
- Provides guidance to customers/clients in the use of forest resources to foster the protection of the forest environment.
- Assists in executing the approved recreational sites and eco-tourism initiatives.
- Provides technical guidance in the establishment of the urban forestry program and monitors the maintenance of urban forestry sites and arrangements of trees in other applications.
- Provides support to the Rural Sociologist in community engagement activities.
- Participates in the dissemination of technical information and documentation to client groups and stakeholders within the forest region.
- Participates in the implementation of public relations, Public Education activities within the forest region to sensitize and educate client groups and stakeholders on forestry operations and programs.
- Any other related duties that may be assigned from time to time.

Required Competencies:

The post-holder will be able to demonstrate:

Technical

- an ability to exercise sound judgment.
- an ability to prioritize amongst conflicting demands and make rational decisions based upon a sound understanding of the facts, in a limited time
- good knowledge and understanding of corporate functions and their potential strategic contribution.
- good knowledge of information technology and the scope it offers for supporting management and operations.
- an ability to manage limited resources in order to achieve challenging output targets.
- sound personal and professional integrity.
- strong customer orientation skills
- good leadership skills
- strong interpersonal and analytical skills
- excellent oral and written communication skills

MINIMUM REQUIRED EDUCATION AND EXPERIENCE

- Associate Degree /Diploma in Forestry / Agriculture/Natural Sciences/Environmental Management or related area
- Certificate, Supervisory Management
- Minimum of 2 years field experience

OR

Any other acceptable combination of academic qualification and related experience

Applications along with résumés should be submitted no later than **Friday, March 31, 2023 to:**

Senior Director,
Human Resource Management & Development
Forestry Department
173 Constant Spring Road
Kingston 8
Email: hrmd.fd@gmail.com

We thank all persons who express an interest; however, only short-listed applicants will be contacted.